



To: Members of the Corporate
Governance Committee

Date: 25 June 2013

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Dear Councillor

You are invited to attend a meeting of the **CORPORATE GOVERNANCE COMMITTEE** to be held at **9.30 am** on **WEDNESDAY, 3 JULY 2013** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

Yours sincerely

G. Williams
Head of Legal and Democratic Services

AGENDA

PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING

1 APOLOGIES

2 DECLARATION OF INTERESTS

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 URGENT MATTERS

Notice of items, which in the opinion of the Chair should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

4 MINUTES (Pages 5 - 14)

To receive the minutes of the Corporate Governance Committee meeting held on 22 May 2013 (copy enclosed).

5 COMMITTEE SELF ASSESSMENT

To participate in a self-assessment session facilitated by the Head of Internal Audit to identify the committee's strengths and weaknesses.

9.35 a.m.

6 INTERNAL AUDIT PROGRESS REPORT (Pages 15 - 26)

To consider a report by the Head of Internal Audit (copy enclosed) updating members on the latest progress of the Internal Audit Service in terms of its service delivery, assurance provision, reviews completed, performance and effectiveness in driving improvement.

10.35 a.m.

7 STRATEGIC HR INTERNAL AUDIT REPORT (Pages 27 - 40)

To consider a report by the HR Services Manager (copy enclosed) updating members on the actions identified as part of the Internal Audit report.

10.50 a.m.

~~~~~ BREAK ~~~~~

**8 STRATEGIC RISK MANAGEMENT FRAMEWORK (Pages 41 - 66)**

To consider a report by the Corporate Improvement Team Manager (copy enclosed) regarding the Strategic Risk Management Framework and whether any further actions were required to provide assurance about that framework.

**11.15 a.m.**

**9 WALES AUDIT OFFICE: 2013 - 14 PERFORMANCE AUDIT WORK AND FEES (Pages 67 - 72)**

To consider a report by the Corporate Improvement Team Manager (copy enclosed) presenting the programme of performance of audit work at Denbighshire County Council for 2013 – 14 and the associated fee for that work.

**11.35 a.m.**

**10 DRAFT STATEMENT OF ACCOUNTS 2012/13 (Pages 73 - 74)**

To consider a report by the Head of Finance and Assets (copy enclosed) presenting the draft Statement of Accounts 2012/13 and the process underpinning it.

**12.00 noon**

**11 CORPORATE GOVERNANCE COMMITTEE WORK PROGRAMME (Pages 75 - 78)**

To consider the committee's forward work programme (copy enclosed).

**12.20 p.m.**

## **PART 2 - CONFIDENTIAL ITEMS**

It is recommended in accordance with Section 100A(4) of the Local Government Act 1972, that the Press and Public be excluded from the meeting during consideration of the following item(s) of business because it is likely that exempt information as defined in paragraph 14 of Part 4 of Schedule 12A of the Act would be disclosed.

### **12 BUDGET/MEDIUM TERM FINANCIAL PLAN - UPDATE (Pages 79 - 80)**

To consider a confidential report by the Head of Finance and Assets (copy enclosed) updating members on potential revenue budget settlements and the possible impact on the Council's financial planning.

**12.30 p.m.**

## **MEMBERSHIP**

### **Councillors**

Brian Blakeley  
Stuart Davies  
Peter Duffy

Martyn Holland  
Gwyneth Kensler  
Jason McLellan

### **Lay Member**

Paul Whitham

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